



# Volunteer Application

*(Students, 12 to 17 years of age, must have signed permission of parent or guardian.)*

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Birthday (month & day only) \_\_\_\_\_

If student, name of school \_\_\_\_\_ grade level \_\_\_\_\_

## Education:

Last year of school completed (1-12) \_\_\_\_\_ High School Diploma/GED? Yes \_\_\_\_\_ No \_\_\_\_\_

College 1 2 3 4 5+ Degree(s) \_\_\_\_\_

Training or relevant course work \_\_\_\_\_

**Employment:** Current Employer \_\_\_\_\_

Job Title and Duties: \_\_\_\_\_

Other Jobs I have had: \_\_\_\_\_

List any **medical conditions** you would want your supervisor to know about:  
\_\_\_\_\_

**Have you ever been convicted of a crime?** Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please give a short explanation outlining the circumstances of your conviction indicating date, nature and place of offense and disposition. (Do not include traffic violations or convictions sealed or annulled by the court) Convictions will not necessarily disqualify you from the volunteer position for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about the library's volunteer program?

Why are you interested in volunteering at the library?

**Volunteer Experience** If you have volunteered before, please list:

Organization \_\_\_\_\_ Date of service \_\_\_\_\_

Type of work performed \_\_\_\_\_

**When are you available?**

Please indicate how long you would like to commit to a volunteer job.

\_\_\_ "on call" basis      \_\_\_ 3 months      \_\_\_ 6 months      \_\_\_ the school year

\_\_\_ one year      \_\_\_ on-going      \_\_\_ summer      \_\_\_ special projects

\_\_\_ other (explain) \_\_\_\_\_

Please fill in hours when you would be available for volunteer service:

	Morning	Afternoon	Evening
Sunday	Closed		Closed
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			Closed
Saturday			Closed

Signature \_\_\_\_\_ Date \_\_\_\_\_

If applicant is under 18 years of age:

Parent's/Guardian's Signature \_\_\_\_\_

**Pickerington Public Library**

201 Opportunity Way  
Pickerington, Ohio 43147  
614-837-4104

# Volunteer Skills/Interest Inventory

Indicate those areas of skill/interest that pertain to you.  
Mark as many as are applicable.

## Art/Graphics/Crafts

- Art exhibits
- Calligraphy
- Crafts
- Cartooning
- Displays/bulletin boards
- Graphics
- Photography/video

## General Library Work

- Shelf Reading/Shelving
- Book mending
- Processing new materials

## Library Research

- Creating book lists
- Genealogy
- Local history

## Clerical/Office Work

- Clerical/office work
- Filing
- Photocopying
- Record keeping
- Telephoning

## Hobbies/Interests

- Carpentry
- Handyman skills
- Outdoor plant care
- Sewing

## Communications/Information

- Brochure/newsletter
- Editing
- Public speaking
- Writing
- Mailings

## Outreach Services

- Homebound patrons
- Assisted Living/Nursing Homes

## Program Support

- Book discussion group leader
- Clown/mime/juggler
- Drama/theater arts
- Music    *Type* \_\_\_\_\_

*Instrument* \_\_\_\_\_

- Organize special events
- Present educational programs

*Topic(s):* \_\_\_\_\_

- Assisting with children's programs
- Assisting with story times
- Storytelling
- Travel experience

## Computer Skills

- Database searches
- Internet Assistance
- E-mail
- Desktop publishing
  - Spreadsheet experience
  - Word Processing

*Describe software with which you are familiar:*

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## Other skills/interests:

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